



VACANCY ANNOUNCEMENT

The Department of Health has a career opportunity for qualified candidates for the following position:

Title Health Systems Specialist 2 [Classified Competitive]			Salary P27 \$67,714.29 - \$96,415.55
Posting Number 130-16	Position Number 096352	Number of Positions 1	Posting Period * From: 9/22/16 To: 10/6/16
Location: Certificate of Need and Licensing 25 So. Stockton St., 2nd Floor P.O. Box 358 Trenton, New Jersey 08625			Scope of Eligibility/Open to: Applicants who Meet the Requirements

GENERAL DESCRIPTION

Under general direction, independently reviews assigned licensing applications for compliance with applicable licensing standards and Certificate of Need applications in accordance with the full or expedited review process. Drafts staff recommendations and decision letters with rational for all applications reviewed. Other major responsibilities include the initiation, review and/or revision of Certificate of Need and Healthcare Facility Licensure (CN&HCFL) rule-making activities, research and prepare new or revised administrative rules for CN&HCFL activities and appropriate advisory groups. This activity includes review of all pertinent NJ statutes; review of similar activities in other states; review of planning and clinical literature on the subject matter; evaluation of resource allocation/need methodologies and criteria for regulatory development/revision; and drafting of appropriate regulations reflecting consensus of all the research and input of any advisory groups. Prepare proposed rules for presentation before the Health Care Administration Board.

REQUIREMENTS (EDUCATION / EXPERIENCE / LICENSES)

EDUCATION:

Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE:

Four (4) years of experience in a government or private health organization in which primary job responsibilities included health care research, health systems design, health policy development, or health law.

NOTE: Applicants who do not possess the required education may substitute additional experience as indicated on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: A J.D., LL.B., or Master's degree in Public Health, Public Administration, Hospital or Health Services Administration, Medical Care Administration, Social Work-Policy, Sociology, City/Urban/Regional Planning, Economics, Nursing, Nursing Administration, or related fields may be substituted for one (1) year of indicated experience.

A Doctorate in any of the above fields may be substituted for two (2) years of indicated experience.

LICENSE:

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

FILING INSTRUCTIONS

Forward your cover letter, resume and application for employment** to:

**Christine Pogorzelski, Administrative Assistant 2
Health Facilities Evaluation and Licensing
Reference Posting #130-16
New Jersey Department of Health
PO Box 367
Trenton, NJ 08625-0367**

You can reply to this posting by emailing your cover letter, resume and application for employment to:

PSTHFEL@doh.state.nj.us

* Resumes received after the closing date MAY be considered if the position is not filled.

** NOTE: You can access the State of New Jersey Application for Employment at: www.nj.gov/health/forms/dpf-663.pdf

- Newly hired employees must agree to a thorough background check that will include fingerprinting.
- In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.
- In accordance with N.J.S.A. 52:14-7, the "New Jersey First Act", all employees must reside in the State of New Jersey, unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey.
- The New Jersey Department of Health is an Equal Opportunity Employer.